

**Entira Family Clinics
Safety Committee Meeting**

**7:30 – 9:00 a.m.
Thursday, April 7, 2016
Entira Family Clinics
Small & Large Conference Room**

Agenda

Today's Meeting Objectives:

Review: • Follow-up and Action items and outstanding safety event reports

Update: • Just Culture Update: 2016 Safety video
• "Violence in the Workplace" procedure
• Lab results: Routine and Urgent – turnaround time on labs and radiology tests

Discuss: • Analyze safety scenarios from March 2016 safety reporting, make recommendations to help design safe systems and making safe choices

Topic	Responsibility	Outcome	Time
1. Call to Order • Welcome / Introductions	XXXXX All	Information	7:30 – 7:35
2. Approval of 3/3/16 Patient Safety Committee Minutes • Consent agenda	XXXXX All	Review Discussion Decision	7:35 – 7:40
3. Just Culture Updates: • 2016 safety video	XXXXX XXXXX All	Review Discussion	7:40 – 7:55
4. March 2016 Safety Event Scenarios - Review and Lessons Learned • Review & Discussion of Safety Events (n=X) for March 2016	XXXXX All	Information Review Discussion Decision	7:55 - 8:40
5. Follow-up items from prior Patient Safety meetings • Lab results: Routine and Urgent – turnaround time on labs and radiology tests • Update on "Violence in the Workplace" procedure	XXXXX XXXXX All	Information Discussion	8:40 – 8:55
6. Wrap up and Adjournment	XXXXX All	Review	8:55 – 9:00
Next Meeting: Date: Thursday, 5/5/16 Time: 7:30 – 9:00 am Place: Entira – Admin			

Plan for 2016 Safety Committee Goals & Objectives

- 1) XXXXX
- 2) XXXXX
- 3) XXXXX
- 4) XXXXX
- 5) XXXXX
- 6) XXXXX